



Shepparton Park Bowls Club Inc

Special General Meeting
and
Annual General Meeting

Tuesday 26th May 2015

www.sheppartonparkbowls.com.au

Special General Meeting

Agenda

1. Welcome and Apologies
2. Quorum is 30 members, there is no proxy voting
3. Naming of scrutineers
4. Receive the report from the Uniform Committee
5. Questions
6. Vote on whether to change the club shirt
7. Vote (if necessary) for the new shirt design
8. Close of meeting

Annual General Meeting

Agenda

1. Welcome and Apologies
2. Quorum is 30 members, there is no proxy voting
3. Naming of scrutineers
4. Confirm minutes of Annual General meeting held May 27th 2014
5. Receive reports from the Board directors
7. Receive and consider the financial statement submitted by the Club in accordance with Section 30(3) of the Act;
8. Election of Directors of the Board;
9. Election of the Bar Manager, Catering Manager, Sponsorship Manager and the Social Activities Manager;
10. Transact any other business affecting the interest and welfare of the Club, of which due notice has been given according to the Rules.
11. Election of Auditors.

Minutes of the Annual General Meeting held May 27th 2014

Deputy Chairman, John Wallace, opened the meeting at 8.30 pm and thanked members for their attendance.

Attendance 73 members, as per attendance sheets, were present.

Apologies Stan Hester, Marie Nelson, Rhonda Canobie, Ray Hill, Max Steigenberger, Gail Tully, Kevin Thorn, Ron Brammer, Margaret Smythe, Jeff Anselmi, Josh Warren, Lorraine Sinclair Noel Dobson, June Rodda, Norm Mitchelmore, Mavis Boyle, Elaine Brewster, Alan Doble

Apologies were accepted on the motion of Sandra Wallace and Alan Sutherland.
CD

Scrutineers Not required

Minutes The minutes of the Annual General Meeting held on 28th May 2013 and the Special General Meeting held on 28th November 2013 were available in the agenda papers.

These were accepted on the motion of Ken Allen and Ray Phillips
CD

Reports The reports from each member of the Board of Management were available in the agenda papers. The reports were received and accepted as per the Agenda other than the Membership Report which Director Paul Warren presented to the meeting.

The reports were received and accepted on the motion of Dave Hardie and Ash Williamson. CD

Financial Report Jim Shanahan presented the Treasurer's report and indicated that the Club had seen a very successful year financially. Jim also answered questions arising from the report.

The financial statements were accepted and adopted on the motion of Shirley Sinclair and Alan Sutherland. CD

Elections

Position	Nominee	Nominated by	Seconded by
Chairman	Stan Hester	John Wallace	Ray Phillips
Deputy Chairman	Wes Gibbs	John Wallace	Ray Phillips
Secretary	Jim Shanahan	Alan Sutherland	Noel Griffen
Treasurer	No nomination		
Greens Director	Ray Phillips	John Wallace	Graeme Sinclair
Membership Director	Paul Warren	Ray Phillips	Jim Shanahan
Bar Manager	Frank Watson	Joe Marsters	Dylan Hearn
Sponsorship Manager	No nomination		
Catering Manager	Barb Allen	Ron Holland	Pam McGurgan
Social Manager	No nomination		

As there was only one candidate for each position no ballot was required and those standing for the positions were congratulated on their appointment.

Auditors It was moved by Jim Shanahan and John McKenzie that Metzke & Allen be re-appointed as auditors for the ensuring year. CD

Closing Prior to the closing of the meeting Ray Phillips expressed the thanks of all members to Jenni Hill and John Wallace for the work and commitment they gave while holding the position of Secretary and Vice Chairman respectively.

Deputy Chairman, John Wallace then declared the meeting closed at 9.00 pm.

Reports from Board Directors and Section Presidents

Chairman - Stan Hester

In presenting this report for season 2014-2105 I can say that this year has been a very successful one both on and off the greens.

Whilst our membership remains static we need to continue to seek new members to cover the losses due to members ageing and/or leaving the Club to bowl elsewhere. Membership in Bowls Clubs everywhere is dropping and we must do what we can to alleviate this decline in those persons who are participating in our sport. Each of us must do what we can to attract people to join our Club and to take up the sport of lawn bowls.

Financially the year has been in line with last year and we are pleased to say that again we have been able to hold most of our sponsors and to attract some new ones. However, sponsorship within the bowls fraternity is getting harder to maintain due to the current difficult trading conditions prevailing at the moment. We are fortunate that we were able to again hold the Victoria Open in 2014 which returned a significant financial benefit to the Club. We have been advised that we will again host the 2015 Victorian Open.

The Board successfully obtained Grants to assist with the purchase and installation of Blinds at the southern end of the Rose Green and new shades at the northern end of the Foundation Green. In addition some bench seats and table/chair settings were also purchased. Some additional equipment for use on the greens was purchased to assist in the work of the Green's Director.

The bowling activity of the Club had its best year for many seasons with the Mid Week Pennant winning two premierships and one runner-up. The Saturday Pennant achieved a similar result with two premierships and one runner-up. Both sections won their respective Division 1 premiership. Again we must thank our Coach, Mark Ryan, for his contribution to the success that we achieved. We must congratulate the Selectors, both Mid-Week and Saturday, for their efforts in managing the selection of teams and giving all members the opportunity to participate and finding players when shortages occurred.

Congratulations to our 2015 Club Champions, Marika Armstrong and Vince Page.

The Victorian Open Bowls Tournament was conducted in November and I would like to thank the Committee that set this event in place, originally with Alan Sutherland as Chairperson. However due to his illness he was unable to carry out this role. Fortunately Jeff Boyle stepped in and with the support of Bill Chilcott, as Secretary, and the Committee they did a magnificent job. This team of people worked alongside Bowls Victoria and the Greater Shepparton Council to again bring the Victorian Open to the Goulburn Valley of which some 16 Clubs being used throughout the tournament.

The Board's thanks go to the 100 odd members who volunteered in some way to make the event so successful. The work done by the volunteers covered long hours over the seven days and included work on the greens, setting-up, catering, record keeping and eventually the final clean-up. The Board really appreciates the efforts of all of the volunteers.

The annual Charity Day was again very successful with a full house of entries and bundles of prizes to be won. The efforts of the Committee must be congratulated, along with those members who assisted in various ways. At the end of the day an amount of \$5,181 was raised and passed on to Shepparton Villages to assist with their development work in the community.

The Winter Committee are to be congratulated for their efforts in arranging bowls events for our members and visitors. Again the Board expresses its thanks to the Committee.

The Catering Committee consisting of Barb Allen and her team of ladies have again done a magnificent job in catering, not only for normal events, but many of the special events that were held at the Club. Particular mention must be made of the efforts put in during the Victorian Open. The Board has accepted the resignation of Barb Allen as Catering Manager and wishes to place on record the wonderful work that she has done over the past number of years. We thank her and wish her well in the future.

Alan Doble, our Booking Officer, has had another busy year with many corporate days, barefoot bowling days/nights and other events that he has secured for the Club. These events bring much needed funds and hopefully new members. Our thanks also go to those members who assisted Alan with his duties. Alan has advised the Board that he will not be seeking re-appointment and the Board expresses its thanks for the years of work he has given the Club in his role.

Our Sponsorship Manager, Murray Phillips, has spent a lot of time in endeavouring to retain all of our sponsors and obtaining some new sponsors. This has again been a difficult task due to the current financial conditions. Our thanks go to Murray for his work during the year. Murray will be relinquishing this role and we will be seeking a member to replace him.

Our Social Committee failed to be created at the last Annual Meeting but thanks to Wes and Val Gibbs who took over and with the help of some members continued the work of the Social Committee. The Chicken and Salad nights were enjoyed by many members whilst the Friday night Happy Hour was also a feature. Thanks go to Robyn McFadyen for her contribution towards the Friday Night social events.

The greens are maintained by a band of regular volunteers who work tirelessly to see that the greens are always up to the high standard that our Greens Director, Ray Phillips expects. This year the volunteers consisted of Murray Phillips, Bruce Tully, Graeme Sinclair, John McKenzie, Lynton Burkett, Bill Probst, Glen Edwards, Brian Hardy, Reg Jeffries, Graham Cross, Rob Thorne and Ron Holland. To all of these men we say thank you.

Over 60's were organised by Jim Broadbent and his Committee and the season was again well enjoyed. Night Pennant was again a highlight for the summer months and our thanks go to Jim Broadbent and his Committee. This event is very popular and is well attended by members and visitors.

The popular Thursday 2 x 2's are a special event that attracts a large number of members and visitors who really appreciate the format. Our thanks go to the Committee that conducts this event.

The Ladies Section is to be congratulated on their decision to commence a Ladies Social competition similar to the Thursday 2 x 2's, and a 60 and Over competition. These events are growing slowly but I am sure that they will grow and become successful events. Our thanks go to the organisers and members who are supporting the events.

This year our Tournament Secretaries, Di Hands and Wes Gibbs, together with their assistants ran the usual tournaments but they feel that these were not as well attended as in the past.

The Board expresses its thanks to our Bowls Section Presidents and their Committees for the work put in to see that the bowling activities of the Club continue to provide members with a range of events that enable members to enjoy the facilities of the Club.

To my Deputy Chairman, Wes Gibbs, I say thank you for all of the work you have overseen and done to maintain the facilities of the Club. Also my personal thanks to Wes who stepped in and assumed the role of Chairman during my recent illness, thanks Wes.

To our Board Secretary/Treasurer, Jim Shanahan, we say thanks for your efforts to maintain the dual roles and to keep the Board up to date on their affairs of the Club.

We look forward to another year of success both on and off the greens.

Deputy Chairman - Wes Gibbs

It is pleasing to report that many improvements have been made to the Clubhouse and the surroundings.

New roll-up blinds have been installed on the southern side and south-east corner of the Rose Green. These blinds will only be operated by members appointed by the Board.

New floor coverings have been laid in the Clubhouse at Council's expense. We hope that this will improve bowling for the Indoor bowlers.

Shelving has been installed in the Bar fridge. This enables quicker reloading and easier serving. A number of aluminum seats have been purchased for around the Greens. New shade cloth has been installed and more will be fitted to many areas of the facilities in the future.

Grants through the Greater Shepparton City Council have enabled us to proceed with many of these projects.

The entrance gate locks have been altered so as the gates are automatically locked from the outside when closed.

Many small running repairs have been carried out on the Clubhouse and surroundings.

I would sincerely like to thank all the members who have assisted me in any of these tasks.

Secretary - Jim Shanahan

It is with pleasure that I report to this meeting on the activities of the Board. The past club year has been a very busy one with many and varied issues discussed at the Board table. The focus of the Board is centred around membership, facilities and finances, and all of these aspects were fully covered this year. It was disappointing that Alan Sutherland had to withdraw due to health issues, but his place was filled by Glenn Edwards who represented the Men's Section well.

The Board met on eighteen occasions during the year. All meetings were well attended and all discussions conducted in an extremely harmonious atmosphere. Topics discussed ranged across many areas, including; specific member concerns, facility maintenance, improvement and development, cleaning, future planning, member comfort and safety, coaching, financial decisions, alterations to Regulations, banking arrangements, liaison with the Kialla Sports and Community Centre and City Council, recycling, security, internet access, equipment purchases, grant applications and Section and Bowls Committee concerns, to list just a few.

The year has been another good one with our members again displaying a willingness to pitch in and help with major events. The Victorian Open was again a great success, with many members helping out. Throughout the year members regularly help out with the barbecue, bar, greens, surrounds, visiting groups, etc and this all helps promote our club as well as foster a sense of ownership of the club.

We were successful with grant applications this year and the new blinds on the Rose Green and shades on the Foundation Green were part funded by the City Council. We will also be purchasing a *bain marie* thanks to another Council grant.

A shade sail is to be erected over the concrete area at the north end of the clubhouse during the Winter break. We are waiting to hear whether this will be funded by a grant. The shade runners between the Foundation and Rose Greens are currently being replaced.

Members have been kept informed of issues through monthly newsletters, weekly Shepp News reports (well done Jeff Boyle), reports at Friday's *Happy Hour* and an information session conducted in December. Members are encouraged to make the most of these and to seek further clarification if required. Member feedback has been sought via the recent club survey. The results of this survey are being analysed and will form part of our future planning process.

You will have noticed that the Board has declared the club a Smoke Free Premises. This was done in the interests of members health. Smoking is not permitted within the club boundary.

Finally I would like to thank all members who have helped the Club in any way, and in particular those who have assisted me in any way.

Greens Director - Ray Phillips

We have come to the end of a very successful season and what a season it has been with both Midweek and Saturday teams playing in finals.

Both grass greens have had a lot of play on them and have stood up well and will go into winter with a good cover.

Last year in the greens report I mentioned about dumping of bowls and it is very pleasing to see most members who are doing the right thing, but there are still a couple that are dumping bowls. I ask that they do the right thing by their fellow club members and either get down lower or see me and I will get one of our bowling arms for them to try.

I would like to thank those who turn up of a Friday for their rostered duty.

To the members of the Greens Committee Murray Phillips, Bruce Tully, John MacKenzie, Bill Probst, Linton Burkitt, Ron Holland, Glen Edwards, Graeme Sinclair, Brian Hardy, Reg Jeffery, John Wallace, Graeme Cross, and we welcomed a new member to the team Rob Thorne a great job by you all thank you.

To Sandra Wallace for the work that she does in planting and looking after the flowers in front of the club house we thank you very much.

Membership Director - Paul Warren

In summarising the past year it is interesting and important for members to understand where our strengths and weaknesses lie. Shepparton Park's ongoing success will be dependent on how we maintain our numbers into the future. The past twelve months have seen a marked variation in our membership base.

Full membership numbers fell by eight while this is a decline from last season there are varying factors. Fifteen members from last season did not renew their memberships due to age, illness or just having a spell, six members transferred to other clubs with three of those retaining their membership with us. We had one member pass away and had eight new members join.

With Social Memberships also there was a change but this was much to do with the people who are participating in our Wednesday Night Pennant which can vary year by year. An encouraging number are now participating in social activity around the club.

In addition the club has played host to numerous corporate groups who have held social events at the club. In this area the club recognises the significant role played by Alan Double in actively promoting these opportunities. Again they may not transpose into immediate membership increases, but should greatly assist us in recruitment in future. Well Done Alan and team.

Finally I would like to thank all those who regularly assisted our attempts to attract new members over the past year and with the success the club has had with Midweek and Saturday Pennant in the past season it will encourage more people to join our club.

Ladies' Section President - Bev Cahill

2014-2015 has been a good year. All the committees have done a great job. The Match Committee lead by Anne, Pam & Moira got all the events run and won and finished on time. The drawn pairs was the only event not held. Good to see the B Grade got off the ground this year. Congratulations to all winners.

We also had winners in Goulburn Valley Events—60 & Over Singles & Pairs, Triples and Fours. The 60 & over Pairs & State Fours won region and went on to State level.

The selectors Bev, Glenice, Wendy, Shirley & Elaine achieved great results after a difficult year. Three out of four teams in the finals, two Premierships, Divisions 1 and 2 reflects on how the teams were picked. Well done and congratulations to all who played in Grand Finals. Division 3 should be very proud of their efforts. In my eyes you are winners too.

Thanks to Flo and Kath for keeping our club house nice and clean, it is a big job and you are doing excellent work.

Thanks to Moira for keeping up to date with the sick, birthdays and anniversaries.

Many thanks to Di for organising the tournaments and running them on the day. Also thanks to Aileen for the lovely envelopes she has made for these events over the years.

To the Happy Hour girls on the roster, thank you for preparing cheese and biscuits. Special thanks to Robyn who did most of the buying.

If anyone wants a flyer made up for social evenings etc, Marg Stibbard is your lady, she does a great job. Many thanks Marg.

Val and Wes Gibbs, Marg and Milton Stibbard, Mary and Peter Cross, our Social Committee, did a wonderful job. The chicken and salad nights, Murph's Roving Roast nights brought everyone together and proved to be very popular. Well done to all.

The catering committee is one we are very proud of, they have worked extremely well together and over the years have given us some lovely meals, together with the rest of the club and all the volunteers help make the Vic Open a success. The committee has been guided by a very capable lady who has spent most of her time at the club. Unfortunately Barb is leaving this position, although it will be big shoes to fill, I am sure the catering committee and the club will get behind whoever fills that position.

From May 1st 2015 our club will be a 'Smoke Free Environment', which is very pleasing.

To Sandra thanks for your help and being there for me and together we got through 12 months. I wish you all a happy & safe winter break & will see you all back again for season 2015-2016.

Men's Section President - Glenn Edwards

First off, I must thank Alan Sutherland for all the work and effort that he has put into our Club over the previous years, it is unfortunate that his poor health has kept him away from the action which he loved to be involved with. But the work remains, and as a replacement I have endeavoured to get things done as required.

Overall our Pennant teams had a very successful season, with Divisions 1 and 3 being Premiers, Division 2 and 5 runners up, and Division 4 was unfortunate to just go down in the elimination round. I know the competition seems to get stronger with each passing year, but wouldn't it be great if we ever got all our divisions in as premiers, we are so close. Congratulations to all involved.

Over the years the selection panel must have learnt a few tricks, as they managed to keep the sides reasonably consistent, with just a few minor adjustments here and there just to strengthen teams, and when a player was unavailable, they had the women stepping into the vacancy and in doing so, not having to disrupt other sides /divisions with unnecessary changes, thank-you ladies, you saved a lot of hassles.

Again, the Victorian Open was a great success, both financially and results wise, with Mark Ryan and Brad Orr doing a great job of promoting themselves and the Club, well done boys. And speaking of well done, this event could not have been the success it was, without the many volunteer helpers working on the grounds, the greens, and in the big money earner, the catering section. A lot of hours, but it was worth it. And, if you wonder where the profits go, have a look at the new aluminium seating and the new replacement shelters going around the greens and know that these items do not come cheaply.

The Club Championship events were once again a bit of a headache for the organisers, but once again it came together in time for the presentation night, well done you organisers. Congratulations to all who participated and in particular, the winners. It would be nice to have a few more entries in all events, next season think about it and "have a go." It's all good fun.

One thing that visitors to Shepparton Park always seem to comment on, is the great facilities available, and they ask how do we do it without the "Poker Machine income" to support us. Of course we wouldn't have what we have, without the foresight and generosity of the City Council. But it's the generosity of our own members and their willingness to help with the numerous jobs that have to be done year in, year out, that makes our Club really great, and I am very proud to be a part of it.

Indoor Section President - Bob Smith

Season 2014 has been a very successful one for Shepparton Park Indoor Bowls Section. Our team in the Friday Round Robin competition finished on top of the ladder and were declared winners. We had two teams entered in the Monday Night Pennant Series, both in Division 2. Team 2-2, skipped by Cath Dudley and Ray Hindmarsh, won an exciting Grand Final, defeating the highly favoured Kyabram team by five shots.

Club championships saw Cath Dudley win the Ladies Singles, Ian McLean the Men's Singles and Cath Dudley and Brian Nisbet the Drawn Pairs. Ian McCarten won our Champion of Champions and went on to be runner-up in the district Dagger Family Trophy Champion of Champions. Wednesday night practice sessions were well attended, but the Thursday afternoon social was not. We will probably try Wednesday afternoon next season.

Many thanks are due to Keith Dudley for his job as Secretary and to Fred Murley on selection and all-round help with mats and general organising. Finally thanks to all our players for participating throughout the season in such good spirits.

We can now look forward to another successful season in 2015 when hopefully the floor will have been repaired and more of our lawn bowlers will join us for an entertaining season on the mats.

Reports from Managers

Bar Manager - Frank Watson

A successful year again with a substantial amount going through the bar from our members, on Pennant and Tournament Days as well as social events. Thank you to the volunteer staff for turning up for their duty times and the support I received throughout the year.

There are still a number of members who need to update their RSA which you can do on-line. See me if you have any issues with this. If your RSA Certificate is not up to date you can't be placed on the roster.

Catering Manager- Barb Allen

Season 2014-15 has been a busy one once again. In the off season we hosted the Chirnside Park Club for three days in early May as usual. The Queen's Birthday weekend in June was another three day catering event. Once the season began, the Saturday and Thursday rosters worked well. Thank you to the ladies who gave their time and effort. Special thanks to Aileen Dempster and Kath Murley who alternated on the Thursday roster right throughout the season.

We had many important days to cater for - our tournaments — Ladies Medley Fours, Mixed

Fours, Ovens and Murray Challenge, Twilight Turkey Triples, Open 5 a Side Medley, St Patrick's Charity Day, Ladies Invitation Triples and Shirley Sinclair Regional Challenge Cup, then the extra groups who came for the Bowling Arm Day and Regional Championships for 60 and over singles and pairs. Many business and social groups came for barbecue and salads together with bowls on the under cover carpet green such as South Rotary Club, Sessions, Zurich Insurance, Transit, CFA, GV Water and teachers from Notre Dame. These events are popular and Alan Doble has done well promoting them. The Victorian Open came and went successfully again. Catering both inside and outside went well with plenty of variety for patrons.

In closing, I would like to thank Aileen Dempster and Joy Cuthbert who are not continuing on the catering committee next season. They have been an important part of our group. I have enjoyed my time as Catering Manager and shall miss it I'm sure. I have had great support from my committee and from members in general but I think it is time to move on and give my successor a chance to bring new ideas to the table. Most of the catering committee are willing to stay on, if needed, so the support is there. I wish her all the best. Thank you all most sincerely for making my job an easy one.

Social Activities Manager - Val and Wes Gibbs

During the Summer season the Social Committee organized Chicken and Salad nights on the 4th Friday of the month. Pennant team members helped with the catering each night. The "Shepp Park Cup" was a highlight of the year. We celebrated Australia Day in January. The Presentation night was a great success and really well attended. A special thank you to all the Committee; Marg and Milton Stibbard, Bev Cahill, Mary and Peter Cross and Val Gibbs.

Sponsorship Manager - Murray Phillips

Local businesses have again been generous in their sponsorship of our club this season, with sponsorships increasing on last year's results. Members are encouraged to repay their generosity by patronising these business whenever possible. Many sponsors provide in-kind support by providing vouchers, so the actual value of the sponsorship is greater than the dollar value shown in the financial report. Thanks to the sponsors listed here.

Bush's Blinds and Decor, Central Tyre Service, Coles Riverside, Country Healthcare, Flanagan and Reed Real Estate, GMCU (Credit Union), Goulburn Valley Engineering, Higgins Bakery, John Anderson Pharmacy, KC's Bowlsweat, Kensington Gardens, Kruegers Fine Meats, Lifestyle Shepparton, Mawsons Supermix, Merritt Funeral Services, Mooroopna Mitre 10, Mooroopna Pizzeria & Winebar, Pain Relief Kings, Peppermill Inn, Plastamasta Knauf Shepparton, Professionals Real Estate, Retzos Group (KFC), Shepparton Carpet Court, Shepparton Newspapers, Shepparton Transit, Solar City Office Equipment, SPC Ardmona Factory Sales, Young's and Co. Real Estate.

Booking Officer - Alan Doble

From 1st. July last year until now, the Rose Green has been used on 35 days by outsiders. A number of times there were separate bookings, morning and afternoon (schools) which would take the number of days to over 40. In all, over 1240 people who used the facility, the bookings ranged from two hours to all day.

Election of Directors

Election of Board of Management

<u>Position</u>	<u>Nominee</u>	<u>Nominator</u>	<u>Seconded by</u>
Chairman	Stan Hester	Glenn Edwards	Ray Phillips
Deputy Chairman	Wes Gibbs	Jim Shanahan	Glenn Edwards
Secretary	Jim Shanahan	Wes Gibbs	Bev Cahill
Treasurer	Jim Shanahan	Stan Hester	Glenn Edwards
Greens Director	Ray Phillips	Brian Hall	John Wallace
Membership Director	Paul Warren	Wes Gibbs	Jim Shanahan

Election of Managers

<u>Position</u>	<u>Nominee</u>	<u>Nominator</u>	<u>Seconded by</u>
Bar Manager	Frank Watson	Dave Hardie	Brian Hall
Catering Manager	Marg Keen	Bev Cahill	Wes Gibbs
Social Activities Manager	Peter Cross	Wes Gibbs	Jim Shanahan
Sponsorship Manager	No nomination		

Election of Auditors

Other business of which due notice has been given

Close of meeting

Alterations to our Constitution required by Consumer Affairs

Insert new Rules 32 and 33 and renumber remaining

32 Minutes of general meeting

- (1) The Committee must ensure that minutes are taken and kept of each general meeting.
- (2) The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.
- (3) In addition, the minutes of each annual general meeting must include—
 - (a) the names of the members attending the meeting; and
 - (b) the financial statements submitted to the members in accordance with Section 30 of the Act
 - (c) the certificate signed by two committee members certifying that the financial statements give a true and fair view of the financial position and performance of the Association; and
 - (d) any audited accounts and auditor's report or report of a review accompanying the financial statements that are required under the Act.

33 Custody of inspection of books and records

- (1) Members may on request inspect free of charge—
 - (a) the register of members;
 - (b) the minutes of general meetings;
 - (c) subject to subrule (2), the financial records, books, securities and any other relevant document of the Association, including minutes of Committee meetings.
- (2) The Committee may refuse to permit a member to inspect records of the Association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.
- (3) The Committee must on request make copies of these rules available to members and applicants for membership free of charge.
- (4) Subject to subrule (2), a member may make a copy of any of the other records of the Association referred to in this rule and the Association may charge a reasonable fee for provision of a copy of such a record.
- (5) For purposes of this rule—

relevant documents means the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Association and includes the following—

 - (a) its membership records;
 - (b) its financial statements;
 - (c) its financial records;
 - (d) records and documents relating to transactions, dealings, business or property of the Association.